



County of Los Angeles

DEPARTMENT OF PUBLIC SOCIAL SERVICES

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June 24, 2025

ADDENDUM TWO TO THE REQUEST FOR PROPOSALS FOR SECURITY GUARD SERVICES RFP CDD #25-01

This is Addendum Two to the Security Guard Services Request for Proposals (RFP CDD #25-01), which was released on May 21, 2025.

Part I of this addendum contains portions of the RFP that have been revised. Part II of this addendum contains answers to written questions that were submitted prior to the June 3, 2025, 5:00 p.m. deadline and answers to questions asked during the Proposer's Conference held on June 9, 2025. Part III of this addendum contains answers to questions asked during the Site Visits on June 9 and 10, 2025.

The information contained in this Addendum Two supersedes any related information previously provided.

The Addendum will be posted on the following websites:

<https://doingbusiness.lacounty.gov/>

and

<https://dpss.lacounty.gov/en/business/contracts.html>

Hard copy and electronic proposals are due on and must be received by DPSS no later than 12:00 P.M. local time, July 21, 2025. No late proposals will be accepted.

Please continue to access the above-mentioned website for updates.

ADDENDUM TWO
TO THE REQUEST FOR PROPOSALS FOR
SECURITY GUARD SERVICES
RFP CDD #25-01

PART I

Revisions to the RFP

Addendum Two to the Request for Proposals CDD #25-01 shall cause the following revisions. **Double strikethroughs signify deletions and underline font signify additions.**

RFP

1. **RFP, Section 4.0, Minimum Mandatory Requirements, Subsection 4.5, has been revised to read as follows:**

4.5 Proposer must have at least three (3) assigned full-time Lead Supervisors, for the sector in which they are applying. The Lead Supervisor must have a minimum of two (2) years' experience within the last three (3) years providing security supervisor duties for Contractor equivalent ~~to Lead Supervisor~~ or substantially similar to those required in this RFP. The proposer must submit resumes and include references that verify this experience for the Lead Supervisors. The experience must be documented in Proposal, Section B.1. If the Lead Supervisors have not been hired or identified, Proposer must include the complete job specifications for the positions.

2. **RFP, Section 8.0, Business Proposal Requirements and Evaluation, Subsection 8.4, Mandatory Virtual Proposers' Conference and Mandatory In-person Site Visits, paragraph 8.4.5, is revised to read as follows:**

8.4.5 A link for the photos and fact sheets for viewing other district offices will be provided on or about June 12, 2025 only to the proposers who attended the Mandatory Virtual Proposer's Conference and Mandatory In-person Site Visits. These office photos and fact sheets are incorporated into this RFP. Please see Section 1.0, Solicitation Information and Minimum Mandatory Requirements. Regardless of whether a Proposer is selected, the County will not be responsible for any expenses related to the Proposers' mileage, other travel costs, and salary to and from the Site Visit Locations.

3. **RFP, Section 8.0, Business Proposal Requirements and Evaluation, Subsection 8.5, Preparation of the Proposal, paragraph 8.5.2 is revised to read as follows:**

8.5.2 In preparing the written proposal, the Proposer should ensure that the proposal responds completely and thoroughly to all requirements set

forth in this RFP. Proposal(s) should adhere to the following format: Arial 12 pt. font; 1-inch margins; single spacing; and double-sided pages. Forms requiring signatures may be single-sided.

4. **RFP, Section 8.0, Business Proposal Requirements and Evaluation, Subsection 8.6, paragraph 8.6.4, Proposer's Approach to Providing required Services (Proposal Section C) (25%), subparagraph 8.6.4.7 is revised to read as follows:**

8.6.4.7 Proposer must submit, as an example, a draft Continuity of Operations Planning (COOP) and Disaster Preparedness Plan, Appendix B, Exhibit 14, for one Location. Detailing adequate staffing communications, and the continuation of services in emergency situations and natural or man-made disasters. A final COOP and Disaster Preparedness Plan must be submitted for each Location within thirty (30) calendar days of commencement of the Contract as described in Appendix A, Sample Contract, Exhibit A, SOW, Subsection 6.7 Contractor COOP and Disaster Preparedness Plan – Emergency Response, of this RFP, Appendix B, Exhibit 14 must be include in Proposal Section C.1 Approach to the SOW and Business Proposal Required Forms, Proposal Section I. Exhibit 14 will not count towards the limit of 35 pages for Proposal Section C.1.

5. **RFP, Section 8.0, Business Proposal Requirements and Evaluation, Subsection 8.6, paragraph 8.6.5, Proposer's Management and Staff Qualifications (Proposal Section D) (15%), the heading in subparagraph 8.6.5.3 is revised to read as follows:**

8.6.5.3 Training of New staff and Ongoing Training for Existing Staff (Proposal Section D.3) – Limit to ~~Four (4)~~ Six (6) Pages

6. **RFP, Section 8.0, Business Proposal Requirements and Evaluation, Subsection 8.6, paragraph 8.6.6, Proposer's Quality Control Plan (Proposal Section E) – Limit to ten (10) pages (5%), subparagraph 8.6.6.5 is revised to read as follows:**

8.6.6.5 Samples of forms to be used in monitoring (will not count towards the page limit);

7. **RFP, Section 8.0, Business Proposal Requirements and Evaluation, Subsection 8.9, Proposal Submission, paragraph 8.9.2, Electronic copy submission, subparagraph 8.9.2.1 is revised to read as follows:**

8.9.2.1 One proposal per sector, consisting of a Business Proposal and a Cost Proposal, must be submitted by the proposal submission deadline listed in Section 1.0, Solicitation Information and Minimum Mandatory Requirements, through the following secured link:

<https://dpss.mft.lacounty.gov/Web/Account/Login.htm#/>

A unique username and password will be provided to a representative of each agency after the Proposers' Conference and Site Visits by email, only after the prospective proposer has responded and provided the required primary contact person and back-up and additional information to DPSS by July 10, 2025. Failure to provide the required information by this date will result in the link not being provided to your agency and the prospective proposer will not be able to submit the required electronic proposal by the proposal due date, which will result in disqualification.

The County is not responsible for any delays due to internet connectivity issues, server errors, etc. It is recommended that Proposers submit their proposal well in advance of the submission deadline to avoid such issues.

8. **RFP, Section 9.0, Selection Process Overview, Subsection 9.2, Selection Process, paragraph 9.2.4, Determination of Highest-Overall rated Proposer, subparagraph 9.2.4.7, has been revised to read as follows:**

9.2.4.7 If the tiebreaker described in RFP subparagraph 9.2.4.6 results in two proposals receiving the same score in the Proposer's Approach to Providing Required Services, the award will be made to the proposer with the highest score in the Proposer's Approach to Providing High Road Jobs, Reporting, Equity, and Anti-Racism, Diversity and Inclusion (ARDI) Initiative and Proposer's Approach to Recruiting Veterans (Proposal Section G) [See RFP paragraph 8.6.8].

SAMPLE CONTRACT

9. **RFP, Appendix A, Sample Contract, Section 2.0 Definitions, Subsection 2.60.6 is added to read as follows:**

2.60.6 **Rover Guard:** A security patrol officer who monitors various areas of the building and provide relief to stationed security guards.

10. **RFP, Appendix A, Sample Contract, Section 2.0 Definitions, Subsection 2.63 is revised as follows:**

2.63 **Subcontract:** An agreement by the Contractor to employ a subcontractor to provide services to fulfill this Contract. ~~Subcontractors are prohibited from providing Security Guard Services.~~

11. **RFP, Appendix A, Sample Contract, Section 8.0, Standard Terms and Conditions, Subsection 8.25, Insurance Coverage, paragraph 8.25.4, Property Coverage is revised as follows:**

8.25.4 Property Coverage

~~Contractors given exclusive use of County owned or leased property must carry property coverage at least as broad as that provided by the~~

~~ISO special causes of loss (ISO policy form CP 10 30) form. The County and its Agents must be named as an Additional Insured and Loss Payee on Contractor's insurance as its interests may appear. Automobiles and mobile equipment must be insured for their actual cash value. Real property and all other personal property must be insured for their full replacement value. Intentionally omitted.~~

SOW

- 12. RFP, Appendix A, Sample Contract, Exhibit A, SOW, Section 6.0, Contractor's Responsibilities, Subsection 6.1 Purpose, paragraph 6.1.4 Contractor's Contract Manager is revised as follows:**

6.1.4 Contractor's Contract Manager

The Contractor must provide background-cleared, trained, professional and courteous Contractor's Contract Manager and Contractor's Contract Manager back-up to administer the Contract operations. This position is not and must not be directly billed by Contractor to County.

~~6.1.4.1 The Contractor must provide a full time Contract Manager or designated back-up.~~ The County must have access to the Contract Manager and administrative support during all hours, 365 days per year. The Contractor must provide a telephone number where the Contract Manager and administrative support may be reached on a regular basis twenty-four hours per day, seven days a week, including holidays.

6.1.4.2 The Contractor's Contract Manager or back-up will act as a central point of contact with the County.

6.1.4.3 The Contractor's Contract Manager or back-up will have full authority to act for Contractor on all matters relating to the daily operation of the Contract. The Contract Manager/alternate must be able to effectively communicate, in English, both orally and in writing.

- 10. RFP, Appendix A, Sample Contract, Exhibit A, SOW, Subsection 7.4, Armed Protection Security Officer Supervisor Duties, paragraph 7.4.19, is added to read as follows:**

7.4.19 The Armed PSO Supervisor will also be responsible for the duties, restrictions, and obligations identified in subsection 7.3 of this SOW.

SOW ATTACHMENTS

- 11. RFP, Appendix A, Sample Contract, Exhibit A-1, SOW Attachments, Attachment 5, Performance Requirements Summary (PRS) Header for Part One of Two, has been revised to read as indicated below. The content of**

Exhibit A-1, SOW Attachments, Attachment 5, Performance Requirements Summary (PRS) Part One of Two remains unchanged.

~~PERFORMANCE REQUIREMENTS SUMMARY (PRS) – PART TWO OF TWO
ARMED SECURITY GUARD SERVICES~~
PERFORMANCE REQUIREMENTS SUMMARY (PRS) – PART ONE OF TWO
ARMED SECURITY GUARD SERVICES

- 12. RFP, Appendix A, Sample Contract, Exhibit A-1, SOW Attachments, Attachment 5, Performance Requirements Summary (PRS) - Part Two of Two, Item #10 has been revised to read as follows:**

EXHIBIT A-1, SOW ATTACHMENT 5

**PERFORMANCE REQUIREMENTS SUMMARY (PRS) PART TWO OF TWO
SECURITY GUARD SERVICES**

SPECIFIC PERFORMANCE REFERENCE	SERVICE	ACCEPTABLE QUALITY LEVEL (AQL)	MONITORING METHOD	LIQUIDATED DAMAGES
10. SOW: paragraph 4.1.3, Supervision	Security Guards must be adequately supervised by PSO Supervisors. Contractor must employ at least one (1) Project Manager <u>Lead Supervisor</u> per Zone on each shift (06:00-14:00, 14:00-22:00, 22:00-06:00) , in addition to the one (1) PSO Supervisor for every ten (10) Security Guards as required on Exhibit A-1, SOW Attachment 2, Minimum Staffing Plan by Zone. PSO Supervisors assigned to the field must travel to their assigned Locations on a regular basis to work with their subordinates.	100%	Inspection and Review	Open Post assessment of \$500 per post, per day until post filled; liquidated damages of \$1,000 per day upon third occurrence in 30-day period.

REQUIRED FORMS

- 13. RFP, Appendix B, Required Forms, Exhibit 10, Pricing Schedule has been deleted in its entirety and replaced with the following. Please download and use the revised fillable form from the County contracting website and the DPSS Contracting Website listed in RFP, listed below.**

<https://doingbusiness.lacounty.gov/>

<https://dpss.lacounty.gov/en/business/contracts.html>

**REQUIRED FORMS - EXHIBIT 10
PRICING SCHEDULE
FORM OF BID TO BE SUBMITTED BY PROPOSER**

The undersigned offers to furnish all personnel and materials for the provision of Security Guard Service. Said work will be done for the period prescribed and in the manner set forth in RFP, Appendix A, Statement of Work and based on projected hours provided in Appendix B, Sample Contract Exhibit 10, Attachment 2, Minimum Staffing Plan by Zone. The Proposer rates (hourly, monthly, etc.) will include, but not limited to, all administrative costs, labor, supervision, materials, transportation, taxes, equipment, and supplies unless stated otherwise in the RFP. The projected hours are subject to change and do not constitute a guarantee of the number of hours that will be served throughout the applicable Sector.

Overtime Rates will calculate automatically in the Overtime Rates Table based on the "All-Inclusive Fixed Rates" entered.

Complete one pricing sheet for each sector you are proposing on.

The following prices being bid are firm and fixed for the term of the Contract and option years:

Enter rates ONLY in cells highlighted in yellow.

SECTOR																	
ENTER > ALL INCLUSIVE FIXED RATES																	
GUARD		ESTIMATED			ESTIMATED	1 ST YEAR						OPTION YEAR 1		OPTION YEAR 2		SECTOR	
ITEM	TRANSITION MONTHLY HOURS	BILLING RATE	TOTAL	ANNUAL HOURS	BILLING RATE	TOTAL	BILLING RATE	TOTAL	BILLING RATE	TOTAL	BILLING RATE	TOTAL	BILLING RATE	TOTAL	BILLING RATE	TOTAL	SUBTOTAL
ARMED SECURITY GUARD	10,080	\$ -	\$ -	119,040		\$ -								\$ -		\$ -	\$ -
ARMED PROTECTION SECURITY OFFICER	4,032	\$ -	\$ -	47,616		\$ -								\$ -		\$ -	\$ -
ARMED PROTECTION SECURITY OFFICER SUPERVISOR	1,411	\$ -	\$ -	16,666		\$ -								\$ -		\$ -	\$ -
SUBTOTAL			\$ -			\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	\$ -
Billing Rates for position that may be required in the future																	
UNARMED SECURITY GUARD																	

SECTOR																			
OVERTIME RATES (FILLS AUTOMATICALLY)																			
GUARD		ESTIMATED			ESTIMATED	1 ST YEAR			2 ND YEAR			3 RD YEAR			OPTION YEAR 1		OPTION YEAR 2		SECTOR
ITEM	TRANSITION MONTHLY HOURS	BILLING RATE	TOTAL	ANNUAL HOURS	BILLING RATE	TOTAL	BILLING RATE	TOTAL	BILLING RATE	TOTAL	BILLING RATE	TOTAL	BILLING RATE	TOTAL	BILLING RATE	TOTAL	BILLING RATE	TOTAL	SUBTOTAL
ARMED SECURITY GUARD		-	\$ -	-		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	\$ -
ARMED PROTECTION SECURITY OFFICER			\$ -			\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	\$ -
ARMED PROTECTION SECURITY OFFICER SUPERVISOR	384	-	\$ -	446		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	\$ -
SUBTOTAL			\$ -			\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	\$ -
Billing Rates for position that may be required in the future																			
UNARMED SECURITY GUARDS																			
GRAND TOTAL																			

I agree to provide comprehensive Security Guard Service for DPSS in Los Angeles County for 365 days following the final proposal submission date.

Signature of Authorized Agent _____ Date _____

Typed Name and Title of Authorized Agent _____

Firm Name _____

Firm Address _____

Revised 6/24/2025

PART II

Questions and Answers

Disclaimer: Similar or same questions have been grouped together. If your agency submitted a question during the site visit that was illegible or the question is unclear, a response will not be provided in this addendum.

QUESTIONS REGARDING INCUMBENT AND GENERAL QUESTIONS

Question 1: Who is the current incumbent? Is the contract currently held by two incumbents? Is it possible to provide us with a copy of the incumbent contract? Is it possible to provide us with the incumbent bill rates? Please provide the incumbent's current contract values and annual cost. What was the initial term length of the current contract (for example, 1 year plus 4-year options, etc.)

Answer:

- The current incumbent contractor is: Universal Protection Service, LP dba Allied Universal Security Services and the current contracts are held by 1 incumbent.
- The current contracts are held by one incumbent.
- A copy of the incumbent contractor's contract may be found by searching on the County of Los Angeles Board of Supervisor's Statement of Proceedings/Minutes website. Proposer's can access the link below that will take you directly to the current contracts.

<https://file.lacounty.gov/SDSInter/bos/supdocs/158725.pdf>

- The incumbent bill rates are listed in the table below:

<u>Armed Security Guard Hourly Rates</u>	
<u>Fiscal Year 2025-2026</u>	
Rate	\$ 43.78
Overtime & Holiday Rate	\$ 65.67
<u>Security Guard Supervisor Hourly Rates</u>	
Rate	\$ 47.15
Overtime & Holiday Rate	\$ 70.73

- The incumbent's current contract value, the most recent annual cost, and the current paid wages may be found in the following link.

<https://file.lacounty.gov/SDSInter/bos/supdocs/201308.pdf>

- The initial term length of the current contracts was 3 years, with two one-year options to renew.

Question 2: Did the incumbent security provider(s) receive preference due to being certified as an LSBE, DVBE or SE?

Answer: The incumbent did not receive any preference related to LSBE, DVBE, or SE.

Question 3: Is the department happy with the incumbent services that they have provided?

Answer: Any response to this question would not be pertinent to a vendor's proposal.

Question 4: If an incumbent with security guards has consistently serviced this site, please confirm the following:

- a) Does the County prefer the winner of the RFP take on or hire the incumbent security guards?
- b) Will the incumbent security personnel be grandfathered regarding employee screening and background checks or will they need to be re-screened?
- c) Will the incumbent security personnel be grandfathered regarding training requirements or will they need to be re-trained? If they need to be retrained, are these training hours billable? Exhibit A, Section 5.3.

Answer:

- a) The County requires that the winner of the RFP hire the incumbent security guards who are qualified for such jobs. According to Board Policy 5.046-Retention of Contractors Employees for Security Service Contracts, and Appendix A, Sample Contract, Section 9.0, Unique Terms and Conditions, Subsection 9.1, Compliance with the County's Living Wage Program, paragraph 9.1.11, Employee Retention Rights, subparagraph 1, "The Contractor must offer employment to all retention employees, who are qualified for such jobs." Please refer to the entire Paragraph 9.1.11, Employee Retention Rights, for further information.
- b) Background and security investigations of the contractor's staff will be required at the discretion of the County as a condition of beginning and continuing work under any resulting contract, or as a condition for promotion to a supervisory position under the Contract, as described in Appendix A, Sample Contract, Subsection 7.7, Background and Security Investigations.
- c) All security personnel must be able to demonstrate that they meet the training requirements of the RFP prior to commencing work under the contract. Please refer to Appendix A, Sample Contract, Exhibit

A, SOW Section 6.0, Subsection 6.5, Subparagraph 6.5.1.2. Trainings hours are not billable to the County.

Question 5: If the incumbent had to bid for services, can you please send a copy of their winning proposal? If not, can you please provide information on how to submit a public records request to obtain that previous winning proposal?

Answer: To submit a public records request, please e-mail SGS-RFP@dpss.lacounty.gov with your request.

Question 6: Is the incumbent provider fully staffed and fulfilling all the required service hours/posts?

Answer: To ensure a fair and competitive solicitation process, information related to current or prior contractor performance history or enforcement actions will not be disclosed. Additionally, any response to this question would not be pertinent to a vendor's proposal.

Question 7: What challenges have you faced with the current contract?

Answer: Providing security services in over 40 sites in a large geographic area as Los Angeles County is difficult. In addition, post-pandemic, the market has been highly competitive and therefore recruitment and retention has been challenging.

Question 8: Please confirm (i) liquidated damages imposed on the incumbent provider(s) over the past 12-month and 24-month periods.

Answer: To date, the department has not imposed any liquidated damages on the incumbent.

Question 9: Other than DOJ fingerprinting what is the background approval process? How long does it take for the County to approve a new candidate? Exhibit A, SOW, paragraph 6.3.2 / Appendix A, Sample Contract, Subsection 7.7.

Answer: The contractor is responsible for ensuring their guards undergo and pass a background investigation and meet the contract requirements prior to working under this contract. Please refer to RFP, Subsection 5.5, Appendix A, Sample Contract, Subsection 7.7, and Exhibit A, SOW, paragraph 6.3.2.

Question 10: Are you union affiliated? Is this a union site, or will a labor union agreement need to be signed before work commences? Are the security guards working now union?

Answer: The department is affiliated with a union; however, a labor union agreement is not required to be signed before work commences under

this contract. Contractors are encouraged to consult with their Counsel regarding labor union agreements.

Question 11: Are there any significant modifications from the previous contract to the new one? For instance, an increase in hours, a change in guard position, or a need for additional resources?

Answer: Yes. We recommend that you thoroughly review the RFP in its entirety. Proposers may access the current contract and the most recent amendment at the following websites:

<https://file.lacounty.gov/SDSInter/bos/supdocs/158725.pdf>

<https://file.lacounty.gov/SDSInter/bos/supdocs/201308.pdf>

Question 12: Is the agency able to use this contract to meet minority or veteran-owned participation requirements?

Answer: This RFP does not have minority or veteran-owned participation requirements.

Question 13: Have you been in discussions with potential vendors in preparation for the release of this RFP?

Answer: No, the department has not had any discussions with potential vendors in preparation for the release of this RFP.

Question 14: Please confirm minimum benefit requirements for security officers, such as PTO, Sick Leave, etc. (other than state/city requirements)? Sample contract 9.1.1

Answer: Please refer to Section 2.201.010 through 2.201.100 of the Los Angeles County Code and the Living Wage Ordinance.

Question 15: What are the total hours performed by contract security for the last 12 months?

Answer: South Sector from May 2024 through May 2025:
Regular Hours was 249,402
Overtime Hours was 4,399
= Total Hours 253,801

North Sector from May 2024 through May 2025
Regular Hours was 136,532
Overtime Hours was 4,116
= Total Hours 140,648

Question 16: What are the total billable value for contract security services for the last 12 months?

Answer: Please refer to the link for the contract amount.

<https://file.lacounty.gov/SDSInter/bos/supdocs/201308.pdf>

Question 17: Do you normally have any above scope requests? If so, generally how many weekly/monthly hours?

Answer: Above scope of work requests are normally due to emergency situations which vary depending on the incident. There is no set number of emergencies that occur on a weekly/monthly basis. Refer to SOW, Subsection 1.0, Scope of Work

Question 18: Is the County exempt from payment of state and local sales and use taxes?

Answer: No, the County is not exempt from state and local sales and use taxes.

RFP

Question 19: If Q&A is not returned to the Offerors in a timely manner, will the County consider extending the proposal due date to allow County-provided information/clarification responses to be incorporated into bidder's proposals?

Answer: Please refer to RFP Addendum One, Section 1.0, Solicitation Information and Minimum Mandatory Requirements. The proposal due date has been extended until July 21, 2025, 12:00 P.M.

Question 20: I want to confirm that the appendixes and exhibits must be completed by the June 5th deadline (Solicitation Requirements Review Request Due) or are they to be completed by RFP deadline of July 7th?

Answer: According to Subsection 10.1, Solicitation Requirements Review, all requests for Solicitation Requirements Review must have been submitted by 5:00 P.M. on June 5, 2025. The Solicitation Requirements Review Transmittal Form is in Appendix C of this RFP.

Proposers must ensure that all Required Forms found in Appendix B of this RFP are submitted with their proposal by the proposal due date of July 21, 2025 by 12:00 P.M. local time, unless otherwise specified in the RFP. Proposers should only complete and submit the Required Forms that are included in this RFP document.

Question 21: Appendix A, Purchasing Required Forms: Exhibit 5: line 2 says: Delivery will be made in _____ (Number of Days) after receipt of order? I wasn't sure if this is talking about monthly invoicing or if it is talking about Delivery of Goods aka staffing for this project will be made in _____ Number of days. Line 3 talks about a discount, is this an invoicing discount if paid in a specific time period? The RFP outlines that this project is due July 7, 2025 but will not start until June 2026.

Answer: The above-mentioned Appendix and Exhibit could not be located in this RFP. Please refer to RFP Table of Contents to identify and locate the Appendices. Appendix B, Required Forms, contains the forms that must be completed and included in the proposals, however, none of the Required Forms refer to delivery, monthly invoicing, or invoicing discount.

According to Section 1.0, Solicitation Information and Minimum Mandatory Requirements, the proposal submission deadline is July 21, 2025 by 12:00 P.M. local time; however, the contract is anticipated to commence on June 1, 2026.

Question 22: Required Forms - Exhibit 6 – Minimum Mandatory Requirements. Please confirm if the minimum mandatory requirements (No. 1 and 2) must be met for each reference provided or a minimum of at least one reference with the remaining 4 references being similar is scope of work.

Answer: The question is not entirely understood. For the North Sector, proposers must have five (5) years' experience within the last seven (7) years providing Armed Security Guard Services and Armed Protection Security Officer Services equivalent or substantially similar to the services identified in Exhibit A, SOW, of this RFP and currently have a minimum aggregate total of at least 92 guards at all times. For the South Sector, proposers must have five (5) years' experience within the last seven (7) years providing Armed Security Guard Services and Armed Protection Security Officer Services equivalent or substantially similar to the services identified in Exhibit A, SOW, of this RFP and currently have a minimum aggregate total of at least 181 guards at all times.

Question 23: Exhibit 7: As staff is not hired to date, is this a form that we should fill out now or at the start of actual work?

Answer: Appendix B, Required Form, Exhibit 7, List of Public Entities, requires proposers to provide all public entity contracts for the last three years. Proposer's must ensure that all forms in Appendix B, Required Forms of this RFP are completed and included in their proposals by the proposal due date listed in Section 1.0, Solicitation Information and minimum Mandatory Requirements. Please refer to the RFP Table of Contents to

identify and locate the Appendices and documents to be completed in response to this RFP.

Question 24: Exhibit 8, does this have to be completed before the June 5th deadline or RFP deadline of July 7th?

Answer: All proposals and Required Forms must be submitted by the proposal due date of July 21, 2025 by 12:00 P.M. local time. Please refer to RFP, Section 1.0, Solicitation Information and Minimum Mandatory Requirements of this RFP.

Question 25: Required Forms - Exhibit 8 – List of References. May the same references be used for both the North and South Sectors?

Answer: Yes, the same references may be used for both the North and South Sectors.

Question 26: Required Forms - Exhibit 8 – List of References. Please confirm only the Prime has to submit references (not subcontractors).

Answer: That is correct. According to subparagraph 8.6.3.2, Proposer's List of References, the Proposer will be evaluated on the verification of references provided on Appendix B, Required Forms, Exhibit 8, List of References.

Question 27: Required Forms - Exhibit 8 – List of References. Please confirm provided references may be outside the state of California.

Answer: Yes, references may be outside the state of California.

Question 28: In Exhibit 10 – Pricing Schedule, is the hourly rate to be all inclusive, including patrol vehicles?

Answer: According to Exhibit 10, Pricing Schedule, the Proposer rates will include, but not limited to, all administrative costs, labor, supervision, materials, transportation, taxes, equipment, and supplies unless stated otherwise in the RFP. However, according to Sample Contract paragraph 6.4.4, all vehicles must be provided by the Contractor, at Contractor expense and at no cost to Contractor employee or to the County.

Question 29: Exhibit 10 – Pricing Schedule / Cost Proposal. Please confirm bidders are able to submit an additional Price Narrative (PDF format) immediately following Required Forms – Exhibit 13 to further explain what are included in the proposed fee/cost proposal at no additional cost to the County.

Answer: Please refer to RFP subsection 8.7 (Cost Proposal Requirements and Evaluation), Cost Proposal Format, paragraph 8.7.5, for the content and

sequence of the cost proposal. The narrative you wish to submit would be placed in Required Form, Exhibit 13, Budget Sheets and Budget Narrative referenced in RFP, Paragraph 8.7.5.3.

Question 30: **Exhibit 10 – Pricing Schedule / Cost Proposal. For each Sector the Proposer is bidding on (North and/or South), please confirm if bidders are to upload as one document (leaving both North and South Tabs in the same document) or if bidders are to make a copy of the file and remove the North Sector Tab from the “South Sector Proposal” and vice versa.**

Answer: According to RFP, Subsection 8.5, Preparation of the Proposal, proposers who intend to bid on both the North and South Sector must submit a separate Business Proposal and a Cost Proposal for each Sector. According to Required Forms, Exhibit 10, Pricing Schedule, please complete one pricing sheet for each sector you are proposing on.

Question 31: **Exhibit 10 – Pricing Schedule / Cost Proposal. Since electronic signatures are required, is Exhibit 10 – Pricing Schedule to be uploaded in Excel format or is PDF acceptable (for each Sector).**

Answer: PDF is acceptable for Exhibit 10, Pricing Schedule.

Question 32: **In Exhibit B- Pricing Schedule, there is no billable line item for the supervisors, which should be equal to one supervisor for every 10 officers. Are the Supervisors a billable position? If so, could the County please add a line item on the pricing sheet for the billing of the required supervisors?**

Answer: Yes, the Armed Protection Security Officer Supervisor is a billable position. According to Appendix B, Exhibit 10, Pricing Schedule, the Armed Protection Security Officer Supervisor is listed as a billable line item.

Question 33: **Is there a total estimated amount of hours for this contract?**

Answer: Please refer to Appendix B, Exhibit 10, Pricing Schedule, for the estimated hours in each sector.

Question 34: **Exhibit 12 – Living Wage Staff Plan. Please confirm if Exhibit 12 – Living Wage Staff Plan is to be uploaded in Excel format or is PDF acceptable (for each Sector).**

Answer: PDF is acceptable for Exhibit 12, Living Wage Staffing Plan.

Question 35: **Required Forms - Exhibit 14 – Continuity of Operational Planning & Disaster Preparedness Plan (Appendix B). Please confirm if this form (7 pages) is required to be submitted with the bidder’s**

proposal or after intent to award? If with proposal, is it only for 1 location to show as an example? Please provide additional details.

Answer: According to RFP, subparagraph 8.6.4.6, Proposer must submit, as an example, a draft Continuity of Operations Planning (COOP) and Disaster Preparedness Plan, Appendix B, Exhibit 14, for one Location, detailing adequate staffing, communications, and the continuation of services in emergency situations and natural or man-made disasters. A final COOP and Disaster Preparedness Plan must be submitted for each Location within thirty (30) calendar days of commencement of the Contract as described in Appendix A, Sample Contract, Exhibit A, SOW, Subsection 6.7, Contractor COOP and Disaster Preparedness Plan - Emergency Response, of this RFP.

Question 36: Request for Proposal, Page 1, Section 1.0 – Solicitation Information & Minimum Mandatory Requirements. States “Proposals Submission Deadline Due (Hard Copy and Electronic Copy).” Please confirm proposals must be submitted in both formats OR one versus the other.

Answer: The proposals must be submitted in both formats. According to RFP, Subsection 8.9, Proposal Submission, Proposer’s must submit a hard copy and an electronic copy of proposals.

Question 37: Request for Proposal, Page 1, Section 1.0 – Solicitation Information & Minimum Mandatory Requirements. States “Proposals Submission Deadline Due (Hard Copy and Electronic Copy).” Please confirm what hours the building noted under Section 6.2.1 (Contact with County Personnel) is able to accept Fed-Ex packages on July 2nd, 3rd and 7th due to holiday weekend.

Answer: The due date for the hard copy and electronic copies of proposals is July 21, 2025. No hard copies or electronic copies of proposals will be accepted after 12:00 P.M. (local time) as indicated in RFP, Section 1.0, Solicitation Information and Minimum Mandatory Requirements. Our office listed in RFP paragraph 6.2.1 and subsection 8.9 is open Monday through Thursday. FedEx packages can be accepted Monday through Thursday from 8:00 a.m. to 5:00 p.m. FedEx packages can be delivered during these regular business hours. Please note that our office is closed on Fridays, Saturdays, Sundays, and County holidays; therefore, no deliveries will be accepted on these days.

Question 38: Request for Proposal, Page 1, Section 1.0 – Solicitation Information & Minimum Mandatory Requirements. States “Proposals Submission Deadline Due (Hard Copy and Electronic Copy).” If delivering hard copy packages in person, please advise on the process to obtain “proof of delivery.”

Answer: If proposers deliver hard copy proposals before the proposal submission date, please let the receptionist know that you are in the office to drop off your proposal for Security Guard Services and ask them to call the RFP contact person listed in RFP, Section 1.0, Solicitation Information and Minimum Mandatory Requirements. Proposers should submit their proposals to the RFP contact and proposers will be issued a receipt in the office.

If proposers deliver hard copy proposals on the proposal due date, there will be an analyst in the reception area on July 21, 2025 accepting proposals and issuing receipts up until 12:00 noon.

Question 39: Request for Proposal, Page 1, Section 1.0 – Solicitation Information & Minimum Mandatory Requirements states, “Proposals Submission Deadline Due (Hard Copy and Electronic Copy).” Will there be a public bid opening?

Answer: No. Since this contract solicitation is not an Invitation for Bid (IFB) but a Request for Proposal (RFP), there will not be a public bid opening.

Question 40: Are teaming partnerships permitted to provide security services?

Answer: According to RFP, Subsection 2.1, no joint venture proposal submissions will be accepted. However, according to Exhibit A, Sample Contract, Section 8.0, Standard Terms and Conditions, Subsection 8.40, Subcontracting, if the Contractor desires to subcontract, the Contractor must provide the information stated in Exhibit A, Sample Contract, paragraph 8.40.2. The requirements of this Contract may not be subcontracted by the Contractor without the advance written approval of the County.

Question 41: Request for Proposal, Page 3, Section 3.3.1 – Anticipated Contract Term. States “The Contract is anticipated to commence on June 1, 2026, following Board of Supervisors’ award. Should the contract be awarded to the incumbent contractor, there will be no 30-day transition period, and the Contract is anticipated to commence on July 1, 2026.” Please confirm if not awarded to the incumbent provider, the awarded proposer would have a 30-day transition period from June 1, 2026 until contract commencement on July 1, 2026 OR provide additional details.

Answer: According to RFP paragraph 3.3.1, Anticipated Contract Term, the contract is anticipated to commence on June 1, 2026, following Board of Supervisors’ award. If the contract is awarded to a new contractor and not the incumbent, there will be a 30-day transition period, however the anticipated contract start date will still be June 1, 2026.

Question 42: Can Section 3.3.2.3 on page 4 of the RFP be revised to allow the Contractor to terminate the Contract on 120 days’ prior written

notice to the County, should the County decide to renegotiate Contract rates to provide for rate reductions as described therein?

Answer: Please refer to RFP, Paragraph 8.6.9, Exceptions to Terms and Conditions of Contract and/or Requirements of SOW, for additional information on exceptions. Please indicate all exceptions to the Sample Contract and/or the SOW by providing a 'red-lined' version of the language in question.

Question 43: Section 4.0, Minimum Mandatory Requirements, Subsections 4.1 and 4.2 both indicate the Proposers must have five (5) years' experience within the last seven (7) years providing Armed Security Guard Services and Armed Protection Security Officer Services equivalent or substantially similar to the services identified in Exhibit A, SOW, of this RFP and currently have a minimum aggregate total of at least 92 guards at all times for the North Sector and a minimum aggregate total of 181 guards for the South Sector at all times. Can you please confirm if the 92 guards for the North Sector and the 181 guards for the South Sector can be on different contracts?

Answer: Yes, as long as the Proposer meets the years of experience outlined in RFP, Subsection 4.1 and 4.2 and currently have a minimum aggregate total of 92 guards at all times for the North Sector and a minimum aggregate total of 181 guards at all times for the South Sector.

Question 44: Section 4.0 Minimum Mandatory Requirements, Subsection 4.3 through 4.6, Page 5 all state, "If the Contractor personnel listed in these paragraphs have not been hired or identified, Proposer must include the complete job specifications for the position." Please verify if proposer can meet this requirement by providing the complete job specifications for this project.

Answer: Yes. To meet this requirement, according to RFP, Subsections 4.3 through 4.5, if the Contractor personnel have not been hired or identified for each of the positions listed in Subsections 4.3 through 4.5, Proposer must include the complete job specifications for the position. Please note that Minimum Mandatory Requirement 4.6 regarding the security assessment personnel has been removed. Refer to Addendum One.

Question 45: Request for Proposal, Page 9, Section 6.3 – Mandatory Requirement to Register on County's WebVen. States "Contractor must register using Commodity Code No. 95261. Commodity Code No. 95261 consists of: a) Code No. 952 assigned to Human Services; and b) Sub-Code No. 61 assigned to Law Enforcement – Community Relations Services. Please confirm, this is applicable for Armed Security Services.

Answer: Yes, 95261 is the correct commodity code for this RFP.

Question 46: RFP, Subsection 6.12, Living Wage Program, paragraph 6.12.2, pg. 14, "The Living Wage Program requires Contractors and their Subcontractors to pay their full-time and part-time employees providing services to the County no less than a living wage." Beyond the state and federal minimum wage, is there a prevailing wage, living wage ordinance, local mandated wage, or contract-specific wage?

Answer: Please refer to RFP subsection 6.12 (Living Wage Program) and Appendix A, Sample Contract, Subsection 9.1 (Compliance with the County's Living Wage Program). In addition, proposed costs must be realistically based on reasonable costs specific to the Contract. It will be the responsibility of the proposer to submit a Cost Proposal that includes a competitive wage for its employees as described in RFP, Subsection 8.7, Cost Proposal Requirements and Evaluation, paragraph 8.7.3.

Question 47: RFP section: 6.12.4.1, pg. 15 At any time during the term of the contract, the County may conduct an audit of the contractor's records as well as field visits with the contractor's employees to ascertain compliance with the Living Wage Program. What are the current billing rates for the following? Project Manager, Contract Manager, Lead Supervisor, Facility Security Assessment Personnel, Armed Protection Officer (PSO), Armed Protection Officer (PSO) Supervisor, Armed Security Guard and Unarmed Security Guard.

Answer: No rates can be provided as these positions are not billable to the County. In addition, several of these positions are new to this contract.

Question 48: Please confirm if the County has a Required subcontracting goal/requirement? Is the 25% participation goal for CBE certified firms mandatory or simply preferred?

Answer: This RFP does not have a required subcontracting requirement. According to RFP, Subsection 6.20, Community Business Enterprise (CBE) Participation, the County strongly encourages participation by CBEs; however, the final selection will be made without regard to race, color, creed, or gender. The final selection will be based on the Proposer's ability to provide the best service and value to the County.

Question 49: Can you clarify if there are any preference points or incentives/set-asides? If so, can they be combined?

Answer: The County of Los Angeles has three (3) Preference Programs: Local Small Business Enterprise (LSBE), Social Enterprise (SE), and Disabled Veteran Business Enterprise (DVBE). The Preference Programs are not mandatory; however, preference will be given in accordance with RFP,

Section 7.0, County's Preference Programs. According to RFP, Paragraph 7.1.3, In no case will the Preference Programs (LSBE, DVBE, and SE) price or scoring preference be combined with any other county preference program to exceed fifteen percent (15%) in response to any County solicitation.

Question 50: Request for Proposal, Page 26, Section 8.5 – Preparation of the Proposal. Section 8.5.2 states “Proposals should adhere to the following format: Arial 12 pt. font, 1-inch margins, single spacing and double-sided pages” Please confirm: (i) pages must be printed double-sided and single-sided will not be allowed; and (ii) forms may be single-sided since original signatures are required.

Answer: (i) Yes, according to RFP, Subsection 8.5.2, Proposals should adhere to the following format: Arial 12 pt. font; 1-inch margins; single spacing; and double-sided pages.

(ii) Forms requiring signatures may be single-sided.

Question 51: Request for Proposal, Pages 28-X, Section 8.6 – Business Proposal Format. Please confirm the total number of pages are correct based on the below. Please confirm the table as well as what DOES NOT count toward the page limits (i.e. Cover Pages, Required Forms, Appendix, etc.).

Section	Page Limit
8.6.1 Table of Contents	1 page
8.6.2 Executive Summary	2 pages
8.6.3.1 Background & Experience	10 pages
8.6.3.2 – 8.6.3.6	<i>(No page counts applicable, correct?)</i>
8.6.4.1 – 8.6.4.13	35 pages
8.6.4.14 Customer Service Plan	3 pages
8.6.4.15 Confidentiality	1 page
8.6.4.16 Reporting & Record Keeping	1 page
8.6.4.17 Facilities/Equipment	2 pages
8.6.4.18 Transition Plans	4 pages
8.6.5.1 Qualifications of Staff	30 pages – including resumes
8.6.5.2 Organizational Structure	2 pages
8.6.5.3 Training – New Staff and Ongoing for Existing Staff	4 pages
8.6.5.4 Work Stoppage	1 page
8.6.6 Quality Control Plan	10 pages
8.6.7 Living Wage Compliance	<i>(No page counts applicable, correct?)</i>
8.6.8 Approach to Providing High Road Jobs, Reporting, Equity, and Anti-Racism, Diversity and Inclusion (ARDI) Initiative and Recruiting Veterans	10 pages
8.6.9 Exceptions to Terms and Conditions of Contract and/or Requirements of SOW	<i>(No page counts applicable, correct?)</i>

Answer: Proposers are expected to review the RFP in its entirety and are responsible for ensuring compliance with all submission requirements, including any page limitations. Please ensure your proposal adheres to the instructions set forth in the RFP.

Question 52: Section 8.0, Business Proposal Requirements and Evaluation, Subsection 8.6, Business Proposal Requirements and Evaluation Criteria, subparagraph 8.6.3.4 Financial Capability, page 31 states, “If audited statements are available, these should be submitted to meet this requirement.” Please confirm if these means that audited statements are not a requirement and that unaudited statements are acceptable.

Answer: Yes, unaudited statements are acceptable. However, the unaudited financial statements should include the information requested in RFP, subparagraph 8.6.3.4 (1).

“Proposer must provide copies of the company’s most current and prior two (2) fiscal years (for example 2024, 2023, and 2022) financial statements. Statements should include the company’s assets, liabilities and net worth and at a minimum should include the Balance Sheet, Statement of Income, and the Statement of Cash Flows. If audited statements are available, the audited statements should be submitted to meet the requirement. Do not submit Income Tax Returns to meet this requirement. Financial statements will be kept confidential if so stamped on each page.”

Question 53: 8.6.4.2 pg 33 states: Proposer must describe the plans for all employees at each Location within the Zone. The narrative must coincide with information provided in Appendix A, Sample Contract Exhibit A-1, SOW Attachment 2, Minimum Staffing Plan by Zone, of this RFP. Can the County please clarify what it expects proposer to provide here? Does the County want a description of exactly what the officer’s scope of service/schedule would be at each and every site? Or is it a general description of what the officers will do in general at all sites? The instructions are vague, and with the page count we really need to understand what the County expects in this description? Please clarify what it means to “describe the plan for all employees at each location”?

Answer: Yes, the narrative may include, but not be limited to, a general description of what all employees will do in general at all sites. The narrative must coincide with information provided in Appendix A, Sample Contract Exhibit A-1, SOW Attachment 2, Minimum Staffing Plan by Zone, of this RFP.

Question 54: 8.6.4.5 page 33 states: Proposer must describe the plan for the provision of relief, breaks, and meal periods to ensure that all Posts are covered, at each Location, within the Zone, at all times. Is the County expectation to have the PSO Supervisors provide breaks or are the supervisors expected to supervise instead of providing breaks? If relief staff are required to provide the breaks, are the relief staff breakers considered additional billable positions? If billable, are the hours accounted for in the County provided staffing models and pricing sheets?

Answer: No. Lunch and/or break reliefs should be provided by a rover guard. If there are no rovers, as a last resort, the PSO Supervisor should provide coverage. The supervisors are expected to supervise, however, they can provide lunch and/or break reliefs, if needed, as a last resort. Relief staff breakers are not considered additional billable positions.

Question 55: Approach to the SOW (Proposal Section C.1) Page 33 states: Limit to 35 pages. This section requires a tremendous amount of very detailed information to be provided to the County, including but not limited to a COOP plan, supervision plan, recruitment and retention plans, a full training plan, etc. This content is some of the most critical and vital information the proposers can provide to the County. A 35-page limit is extremely limiting to cover all of this information. The County designed COOP plan alone covers 7 pages. Would the County consider eliminating the 35-page limit for this section, or at the very least allow a 50 page limit?

Answer: The page limit for this section will remain at 35 pages; however, the COOP will not count towards the page limit. Please refer to RFP, Section 8.0, Business Proposal Requirements and Evaluation, Subsection 8.6, paragraph 8.6.4 Proposer's Approach to Providing required Services (Proposal Section C) (25%), subparagraph 8.6.4.7 in Part I of RFP Addendum Two.

Question 56: RFP section: 8.6.4.17, pg. 35 The Proposer must provide a comprehensive list of equipment currently owned that will be used in the performance of the Contract. (See Appendix A, Sample Contract, Exhibit A, SOW, Section 6.0, Contractor's Responsibilities). Are there any other rates billed separately (such as equipment, vehicles, etc.?)

Answer: Only the positions listed in Appendix B, Exhibit 10, Pricing Schedule, have billable rates. All materials and equipment must be provided by the contractor, at the contractor's expense and at no cost to the contractor employee or to the County. Please refer to Appendix A, Sample Contract, Exhibit A, SOW, paragraph 6.4.3, Materials and Equipment.

Question 57: Section 8.6.5.3 on page 39, Training of New Staff and Ongoing Training: The training requirements for the County contracts,

especially armed contracts require an extensive amount of training, which 4 pages is insufficient to describe a comprehensive training program. Would the County consider expanding the page count on this section to a minimum of 10 pages to allow proposers to clearly articulate their training programs?

Answer: DPSS is amenable to increasing the page limit from a 4-page limit to a 6-page limit. Please refer to RFP, Section 8.0, Business Proposal Requirements and Evaluation, Subsection 8.6, paragraph 8.6.5 Proposer's Management and Staff Qualifications (Proposal Section D) (15%), subparagraph 8.6.5.3 in Part I of RFP Addendum Two.

Question 58: Request for Proposal, Pages 28-X, Section 8.6 – Business Proposal Format. Would the County consider increasing the page count for Section 8.6.6 regarding Quality Control Plan since we are to provide samples of forms and documentation to be utilized? Or are we able to provide these samples as an Appendix (excluded from the page count)?

Answer: The page limit for the Quality Control Plan will not be increased; however, samples of forms to be used in monitoring will not be included as part of the page limit. Please refer to Addendum Two, Part I, regarding RFP, Section 8.0, Business Proposal Requirements and Evaluation, Subsection 8.6, paragraph 8.6.6, Proposer's Quality Control Plan (Proposal Section E) – Limit to ten (10) pages (5%), subparagraph 8.6.6.5.

Question 59: Request for Proposal, Pages 28-X, Section 8.6 – Business Proposal Format. Please confirm if the page counts listed includes the front and back as a page (i.e. 10 pages front and back > actually 5 pages) or if it is 10 individual pages (20 pages total front and back). Please confirm.

Answer: The front and back are considered separate pages and would count as two pages. If you have 10 pages front and back that would count as a total of 20 pages.

Question 60: Request for Proposal, Pages 28-X, Section 8.6 – Business Proposal Format. Please confirm if the Cost/Price Proposal: (i) has any page limitations; (ii) must be printed front and back.

Answer: (i) According to RFP, Section 8.7, Cost Proposal Requirements and Evaluations, there are no page limitations.
(ii) According to RFP, Section, 8.5, Preparation of the Proposal, 8.5.2, Proposal(s) should adhere to the following format: Arial 12 pt. font; 1-inch margins; single spacing; and doubled-sided pages.

Question 61: RFP Section 3.3.2.1 on page 3 and RFP Section 8.7.4 on page 47 require rates to remain firm and fixed for the term of the contract. Will the Contractor be permitted to raise rates when and as needed to recoup increases in the Living Wage, as well as the following additional costs that are outside of the Contractor's control: Federal, state or local taxes, levies, or required withholdings; costs under collective bargaining agreements; minimum, prevailing and living wage rates and other statutory requirements, such as a legally mandated sick leave costs; and medical and other benefit costs?

Answer: No.

Question 62: In RFP Subsection 8.9, Proposal Submission, paragraph 8.9.1, Hard copy submission, subparagraph 8.9.1.1, page 49, it states that "The original Business Proposal and six (6) copies for one sector" must be submitted. Additionally, in RFP Subsection 8.5, Preparation of Proposal, paragraph 8.5.1, page 26 it states, "Two (2) separate, hard copy, proposals must be submitted as identified in paragraph 8.9.1, a Business Proposal and a Cost Proposal, each in separate 3-ring binders." Just to clarify, do all submitted copies need to be placed in binders or bound or just two copies?

Answer: All submitted copies must be bound individually and submitted in the prescribed format as referenced in RFP, paragraph 8.5.1. Proposer's must submit two (2) separate, hard copy, proposals.

- Business Proposal (1 original and 6 copies)
- Cost Proposal (1 original and 1 copy)

The Proposals must be submitted as identified in paragraph 8.9.1.

Question 63: Request for Proposal, Page 50, Section 8.9.2.1 – Electronic Copy Submission. Section 8.9.2.2 states "Proposers must also submit one (1) electronic Business Proposal in searchable PDF format." Please confirm only one copy of the Business and one copy of the Cost Proposal has to be uploaded per Sector (and if there are any specific naming conventions that must be used.)" Should the Cover Page designate each document as an "Electronic Copy?" Or must Proposers provide an electronic copy of each Original and each labeled Copy 1 of 6, etc. Please confirm.

Answer: Yes, please upload one copy of the Business proposal and one copy of the cost proposal per sector. According to RFP, paragraph 8.9.2, Electronic Copy Submission, the proposal, consisting of a business proposal and a cost proposal, must be submitted through the secured link listed on RFP, subparagraph 8.9.2.1. No specific naming conventions are required. The second question is unclear.

Question 64: Are proposers required to submit a list of the Labor Law-Payroll Violations referred to in Section 9.3 on page 53 of the RFP with the proposal?

Answer: No.

SAMPLE CONTRACT

Question 65: What is the difference in job duties between an Armed Security Guard and an Armed Protection Security Officer?

Answer: As referenced in Appendix A, Sample Contract, Section 2.0, Definitions, Subsection 2.60, Security Services, paragraphs 2.60.1 and 2.60.3, an Armed Protection Security Officer (PSO) is a security professional who has experience beyond the standard security guard duties, often with specialized training, experience, and a focus on high-risk or critical environments, and who is dedicated to providing top-tier security. An Armed Security Guard is a security professional designated by the Contractor that is an employee of the Contractor and that is assigned to perform the Security Guard duties as set forth in Exhibit A, Statement of Work (SOW). All duties for Armed Security Guards can be found in SOW Subsection 7.3, Security Guard Duties, Restrictions, and Obligations. All duties for Armed Protection Security Officers can be found in Statement of Work Subsection 7.7, Armed Protection Security Officer.

Question 66: RFP, Appendix A, Sample Contract, Subsection: 2.63, pg. 72 Subcontractors are prohibited from providing Security Guard Services. Are there any subcontractors being used for the current contract?

Answer: Please refer to Part I of Addendum Two, as the definition has changed and subcontracts are allowed. Note: No subcontractors are being used in the current contract.

Question 67: What are the County's standard payment terms?

Answer: Information on invoicing and payments can be found in Exhibit A, Sample Contract, Section 5.0, Contract Sum, Subsection 5.5, Invoices and Payments.

Question 68: Are security personnel required to have any specific vaccinations (i.e., COVID)?

Answer: Yes, please refer to Sample Contract, subparagraph 6.3.3.3, Preliminary and Annual Physicals/Examination/testing/Proof of Vaccination.

“Initial physical examination must include, but will not be limited to, the following: Tuberculosis (TB) Screening (skin test with chest x- ray follow-up test for positive skin test), proof of vaccination for: Measles, Mumps, Rubella (MMR) and varicella (chickenpox). Proof of vaccination or declination form signed by candidate for Hepatitis B vaccine. In addition, tetanus, diphtheria, acellular pertussis (Tdap), vision, and H1N1 vaccination, vision, and other tests are optional but may be required by County during the term of the Contract. Seasonal influenza vaccination (one dose for current season each year) may be declined; however, persons who decline the vaccination will be required to wear a mask during the influenza season. “

Question 69: **Sample Contract, Page 183, Section 6.4.3.1 Radios. (i) Please confirm if the County has a specific make/model preferred for hand-held radios, desktop radios, etc. (ii) Please confirm the make/model currently provided by the incumbent provider(s) per Sector.**

Answer: (i) No, the County does not have a specific make/model preferred for hand-held radios.

 (ii) Motorola SL 300 and Motorola BC 130 are being used in both sectors.

Question 70: **Sample Contract, Page 183, Section 6.4.3.1 Radios. In order to price the correct number of radios, will the County please provide the total number of posts?**

Answer: Please refer to Exhibit A-1, SOW Attachment 2, Minimum Staffing Plan by Zone.

Question 71: **Sample Contract, Page 184, Section 6.4.3.2 Electronic Post Confirmation System. Please confirm the type of electronic post confirmation systems currently in place with the incumbent provider(s) per Sector.**

Answer: There is no Electronic Post Confirmation System being utilized. Please refer to Appendix A, Sample Contract, Exhibit A, SOW, subparagraph 6.4.3.2.

Question 72: **Sample Contract, Page 199, Section 7.3.21 Parking Violation Notices. States “Parking violation notices will be provided by Contractor at no additional cost to the County.” Please confirm: (i) if there is any specific requirement for the system to be utilized; (ii) the current system being utilized by the incumbent provider to produce such notices.**

Answer: (i) Yes.

 (ii) There is a manual system.

Please refer to Appendix A, Sample Contract, Exhibit A, SOW, subparagraph 7.3.21.

Question 73: Can Contract Section 8.4 on pages 89-90 be revised to allow the Contractor to terminate the Contract on 120 days' prior written notice to the County, should the County decide to implement reductions in services as described therein?

Answer: Please refer to RFP, Paragraph 8.6.9, Exceptions to Terms and Conditions of Contract and/or Requirements of SOW, for additional information on exceptions. Please indicate all exceptions to the Sample Contract and/or the SOW by providing a 'red-lined' version of the language in question.

Question 74: We note that the indemnification provision in Contract Section 8.23 on page 103 covers all losses, and damages "except for such loss or damage arising from the sole negligence or willful misconduct of the County Indemnitees." Will the County revise Contract Section 8.22 as follows to reflect those parameters?

On lines 6-7, replace the phrase "arising from the sole negligence or willful misconduct of the County Indemnitees" with the following: "...to the extent caused by the negligence or willful misconduct of the County Indemnitees and/or third parties other than Contractor."

Answer: Please refer to RFP, Paragraph 8.6.9, Exceptions to Terms and Conditions of Contract and/or Requirements of SOW, for additional information on exceptions. Please indicate all exceptions to the Sample Contract and/or the SOW by providing a 'red-lined' version of the language in question.

Question 75: We note the requirement in various provisions in Contract Sections 8.24.2.1 on page 104 and 8.24.3 on page 105 to give the County additional insured status under the Contractor's general liability policy. Our company routinely adds clients as additional insureds on our insurance policies, so long as our obligations are aligned with our indemnification obligations and limited to the specified insurance limits we have agreed to provide. Our blanket additional insured endorsement automatically covers any party we are required by required to cover as an additional insured, to the extent set forth in such contract, without the necessity of expressly naming such party. Will the County revise the sections cited below as follows to reflect those parameters?

Contract Section 8.24.2.1 on page 104: On line 5, after the word "policy," insert the phrase "where required by written contract."

Contract Section 8.24.3 on page 105: Replace the first two sentences with the following: “The County of Los Angeles, its Special Districts, Elected Officials, Officers, Agents, employees and volunteers (collectively County and its Agents) shall be provided additional insured status under Contractor’s general liability policy to the extent of the Contractor’s indemnification obligations under this Contract and up to the required insurance coverage amount.”

Answer: Please refer to RFP, Paragraph 8.6.9, Exceptions to Terms and Conditions of Contract and/or Requirements of SOW, for additional information on exceptions. Please indicate all exceptions to the Sample Contract and/or the SOW by providing a ‘red-lined’ version of the language in question.

Question 76: We note that the County requires that the County’s rights as an additional insured extend to the Contractor’s entire tower of insurance. See the following sentence in Contract Section 8.24.3 on page 105: “The full policy limits and scope of protection shall also apply to the County and its Agents as an additional insured, even it they exceed the County’s minimum Required Insurance specifications herein.” We respectfully request deletion of the cited sentence because we submit that the obligation stated therein places an undue burden on large companies. Our company is a national security service provider with thousands of clients and over \$8 billion in revenues. We maintain insurance limits that are commensurate with our size and scope of operations. This requirement may appear facially fair, but in effect it compels big firms to provide much larger amounts of insurance. Although each bidder may offer the specified insurance coverage, in the case of a large bidder, the County would be getting access to tens of millions more insurance than it would from other smaller bidders. Such a result is unfair. That requirement also effectively precludes us from accessing any portion of our insurance to satisfy other claims from time to time. However, we appreciate the County’s desire for additional coverage, and therefore we propose a compromise whereby the County will forego access to our entire tower of insurance by deletion of the cited sentence in exchange for the following higher specified insurance limits: The Commercial General Liability general aggregate limit in Contract Section 8.25.1 on page 108 will be increased to \$10,000,000 and the Auto limits in Contract Section 8.25.2 on page 108 will be increased to \$5,000,000. Is the proposed compromise acceptable?

Answer: Please refer to RFP, Paragraph 8.6.9, Exceptions to Terms and Conditions of Contract and/or Requirements of SOW, for additional information on exceptions. Please indicate all exceptions to the Sample Contract and/or the SOW by providing a ‘red-lined’ version of the language in question.

Question 77: We note the provisions addressing insurance policy deductibles and self-insured retentions in Contract Section 8.24.10 on pages 106-107. Our company maintains insurance deductibles and retentions that have been determined as optimal for a company of our size and financial strength after careful review with our insurance advisors, and they cannot be eliminated or reduced with respect to a specific client. We have demonstrated to our insurers the financial ability to fund those deductibles and retentions over an extended period of time. Should the County require added security, we can provide the guaranty of our parent company of losses and expenses that fall within the SIRs and deductibles. Accordingly, will the County replace the second sentence of Contract Section 8.24.10 with the following?

“If Contractor’s coverage includes a deductible or self-insured retention, the deductible or self-insured retention must be declared to and approved by the County. Approval of self-insured retentions and deductibles shall not be unreasonably withheld upon Contractor’s demonstration of financial capacity to carry said deductibles and self-insured retentions. Should the County require added security, the County shall accept a financial guarantee of Contractor’s parent company guaranteeing payment of losses and related claims investigation, administration and defense expenses that fall within the policy self-insured retentions and deductibles.”

Answer: Please refer to RFP, paragraph 8.6.9, Exceptions to Terms and Conditions of Contract and/or Requirements of SOW, for additional information on exceptions. Please indicate all exceptions to the Sample Contract and/or the SOW by providing a ‘red-lined’ version of the language in question.

Question 78: Sample Contract, Page 106, Section 8.24.10 Deductibles & Self-Insured Retentions. Are bidders to disclose any applicable Deductibles & Self-Insured Retentions during the proposal phase or at a later stage? If so, please confirm where these should be noted in the proposal response documents and if it counts toward any page limits noted.

Answer: No, these do not have to be disclosed during the proposal phase.

Question 79: Sample Contract, Page 106, Section 8.24.10 Deductibles & Self-Insured Retentions. It is noted that the County is able to request that we reduce or eliminate SIRs/Deductibles. Would the County be open to removing this language if listed as an exception within our proposal or is this language non-negotiable?

Answer: Please refer to RFP, Paragraph 8.6.9, Exceptions to Terms and Conditions of Contract and/or Requirements of SOW, for additional information on exceptions. Please indicate all exceptions to the Sample

Contract and/or the SOW by providing a 'red-lined' version of the language in question.

Question 80: **Sample Contract, Page 108, Section 8.25.4 Property Coverage. Please confirm this section does not apply to the security services being requested. If applicable, is the County asking the Contractor to insure the County's property? If so, we need to know the exact locations that require being insured and the value. Please provide additional clarification on this section and requirements.**

Answer: The Property Coverage Insurance requirement has been removed from the sample contract. Please see Addendum Two, Part I, regarding RFP, Appendix A, Sample Contract, Section 8.0, Standard Terms and Conditions, Subsection 8.25, Insurance Coverage, paragraph 8.25.4, Property Coverage.

Question 81: **Sample Contract, Page 108, Section 8.25.5 Sexual Misconduct Liability. Please note, Bidder does not have a separate Sexual Misconduct Liability policy. It is part of our General Liability and since we don't have an exclusion for this coverage, it is included. This can be noted on a COI if required. Is this acceptable coverage for the County?**

Answer: According to RFP, paragraph 3.3.4, Contractor will be required to comply with the provisions contained in Appendix A, Sample Contract, Subsection 8.23, Indemnification. The Contractor must procure, maintain, and provide to the County proof of insurance coverage for all the programs of insurance along with associated amounts specified in Appendix A, Sample Contract, Subsection 8.24, General Provisions for all Insurance Coverage, and 8.25, Insurance Coverage.

Question 82: **Our company carries the Professional Liability/Errors and Omissions coverage specified in Contract Section 8.25.6 on page 109 on a combined basis with the commercial general liability insurance rather than as a stand-alone policy. Accordingly, will the County revise the cited section to include the following as the last sentence?**

"Anything to the contrary notwithstanding, the foregoing limits may be combined with the commercial general liability limits."

Answer: Please refer to RFP, paragraph 8.6.9, Exceptions to Terms and Conditions of Contract and/or Requirements of SOW, for additional information on exceptions. Please indicate all exceptions to the Sample Contract and/or the SOW by providing a 'red-lined' version of the language in question.

Question 83: **We note that Contract Section 8.42.1 on page 118 gives the County the right to terminate the Contract for convenience on 10 days'**

prior written notice to the Contractor. Will the County revise the cited section as follows to give the Contractor the reciprocal right to terminate the Contract for convenience on 120 days' prior written notice to the County?

On line 2, replace the phrase "the County" with the phrase "either party."

Add the following to the end of the section:

"...in the event of termination by County, and no less than one hundred and twenty (120) days after the notice is sent in the event of termination by Contractor."

Answer: Please refer to RFP, Paragraph 8.6.9, Exceptions to Terms and Conditions of Contract and/or Requirements of SOW, for additional information on exceptions. Please indicate all exceptions to the Sample Contract and/or the SOW by providing a 'red-lined' version of the language in question.

SOW

Question 84: Please confirm if any service location or SOW is subject to a Union/Collective Bargaining Agreement? If so, please confirm: (i) which Union; (ii) provide a copy of the applicable CBA; and (iii) provide a copy of the seniority list. Are the officers under this contract associated with or subject to any sort of Collective Bargaining Agreement?

Answer: There is no Collective Bargaining Agreement between the County and the Contractor.

Question 85: Will officers have access to areas for breaks and restroom use?

Answer: Yes.

Question 86: Does the county anticipate any unarmed positions during the contract term? Exhibit A-1, SOW Attachment 2.

Answer: According to RFP, Subsection 2.1, The Minimum Staffing Plan by Zone is made up of Armed Security Guard and Armed Protection Security Officer (PSO) classifications; however, the Minimum Staffing Plan by Zone is subject to change at the County's discretion. The County reserves the right to request the classification of Unarmed Security Guards in the future.

Question 87: SOW, subparagraph 4.1.6.8 on page 160: States that contractor cannot utilize PSO Supervisor to fulfill Security Guard vacancies.

Can the County confirm that the PSO Supervisors are also not intended to provide the breaks for the officers, and that contractors should not be permitted to utilize supervisors as “breakers” or relief officers in their staffing plans?

Answer: The supervisors are expected to supervise, however, they can provide lunch and/or break relief, if needed, as a last resort. Relief staff breakers are not considered additional billable positions.

Question 88: Please confirm observed and billable holidays for the security guards. Exhibit A Section 4.5.

Answer: In the event the Contractor is required to provide Security Guard Services on County-recognized holidays, the list of holidays is provided in the link listed in RFP, Appendix A, Sample Contract, Exhibit A, Section 4.0 Hours and Days of Operation, Subsection 4.5, Holidays, paragraph 4.5.1.

Question 89: Are there any specific training requirements for security personnel beyond what is stated in the RFP?

Answer: According to Appendix A, Sample Contract, Exhibit A, SOW Section 5.0, Subsection 5.3, County Provided Training, training may include, but will not be limited to, initial, annual, continuing education, and specialized County-provided training conducted by County personnel, and/or other compliance or regulatory bodies, and/or policies of the specific assignment, Location, and/or Post where security services.

Question 90:

- (a) Does the County require Offerors to provide a specific vehicle type to be used for all mobile/patrol services? If so, please provide the Year, make, model (ie. sedan, SUV, pickup truck), number of passengers, color, etc. preference for Offeror supplied. Confirm if vehicles can be billed separately and if not, how they should be incorporated into the rate(s).**
- (b) How many vehicles are required on this contract? Confirm anticipated quantity by location/post to perform this contract.**
- (c) Which sites are vehicles required as part of the SOW?**

Answer:

- (a) Please refer to RFP, Appendix A, Sample Contract, Exhibit A, Statement of Work, Section 6.0, Contractor's Responsibilities, Subsection 6.4, Contractor-Furnished Items, paragraph 6.4.4, Vehicles. All vehicles must be provided by the Contractor, at Contractor expense and at no cost to Contractor employee or to the County.
- (b) There is no set amount required for the vendor.

(c) Vehicles are not required to be at specific sites per the SOW.

Question 91: RFP section: 6.4.4.6, pg. 186, "The CCA may conduct periodic inspections of all Contractor vehicles used to provide services under the Contract". Are there any specifications required for the vehicles? (E. Spotlight, light bar, decals, etc.?)

Answer: Please refer to Appendix A, Sample Contract, Exhibit A, SOW paragraph 6.4.4, Vehicles, subparagraph 6.4.4.4.

Question 92: Vehicle Requirements: Does the County have specific restrictions or emissions standards for contractor-provided patrol vehicles used at County sites?

Answer: No, there are no specific restrictions or emission standards. Please refer to Appendix A, Sample Contract, Exhibit A, SOW, paragraph 6.4.4

Question 93: RFP section: 6.4.4.1 and 6.4.4.2 pg. 185-186, "to enable them to provide relief, make their rounds of inspections, conduct random site visits, and fulfill relief and supervisory responsibilities at the different Locations". What is the estimated annual mileage per vehicle?

Answer: As described in Appendix A, Sample Contract, Exhibit A, SOW, paragraph 6.4.4, Vehicles, all vehicles must be provided by the Contractor, at Contractor expense and at no cost to Contractor employees or the County; therefore, we do not track the Contractor's vehicle mileage and are unable to provide an estimate.

Question 94: Regarding vehicles, please also confirm: (i) the "Anticipated Usage Level" for each vehicle regarding mileage (either monthly or annually); and (ii) whether fuel can be billed separately, based on actual usage and supported by fuel receipts.

Answer: As described in Appendix A, Sample Contract, Exhibit A, SOW, Subsection 6.4, Contractor-Furnished Items, paragraph 6.4.4, Vehicles, all vehicles must be provided by the Contractor, at Contractor expense and at no cost to Contractor employees or the County; therefore, we do not track the Contractor's vehicle mileage and are unable to provide an estimate.

Question 95: Please confirm if the Contractor is required to provide hand-held wands for screening purposes, or if all screening equipment is provided by the County.

Answer: Please refer to SOW, Subsection 6.4, Contractor Furnished Items.

Question 96: Do “as needed” positions ever require vehicles?

Answer: Refer to SOW, paragraph 6.4.4

Question 97: Training. Please confirm if the training hours are billable.

Answer: No. All training is to be provided at no cost to the County. Please refer to Exhibit A, Sample Contract, subsection, 5.3 (County Provided Training); SOW, 6.5 (Security Guard and Armed Protection Security Officer Supervisor Training Requirements), subparagraph 6.5.1.1; and Exhibit A-1, SOW Attachment 3 (Armed Security Guard Services Training Outline).

Question 98: Any other specific training? Exhibit A Section 5.3 / 6.5.2.

Answer: Please refer to Sample Contract, Section 5.0, County’s Responsibilities, Subsection 5.3, County Provided Training, Section 6.0, Contractor’s Responsibilities, Subsection 6.5, Security Guard and Armed Protection Security Officer Supervisor Training Requirements, paragraph 6.5.2, Training, and Sample Contract, Exhibit A-1, SOW Attachment 3, Armed Security Guard Services Training Outline.

Question 99: Training. Does the County have a desired minimum number of required training hours for security officers, or is this left up to the security provider’s discretion?

Answer: According to RFP, Paragraph 6.5.1, A detailed outline of all required training is provided in the Exhibit A-1, SOW Attachment 3, Armed Security Guard Training Outline of this SOW.

Question 100: Contractor’s Contract Manager. Please confirm if the Contract Manager is a billable position.

Answer: No, the Contractor’s Contract Manager position is not to be directly billed by Contractor to County.

Question 101: RFP section: 2.60.52, pg. 72 "security professional that provides security services without carrying a firearm, but is equipped with other non-lethal weapons, such as a baton or pepper spray". Are tasers authorized to carry?

Answer: No, tasers are not authorized to carry. Please refer to Exhibit A, SOW, paragraph, 6.4.2.

Question 102: Staffing Adjustments: In the event of County-initiated changes to post coverage levels (Exhibit A-1), what is the required notice period and amendment process?

Answer: According to Appendix A, Sample Contract, Exhibit A, SOW, paragraph 4.1.4 (County Staffing Plan), in the event that County's permanent requirements change during the term of the contract, the County will revise SOW Attachment 2, Minimum Staffing Plan by Zone. The County will provide Contractor with a revised Exhibit A-1, SOW Attachment 2, Minimum Staffing Plan by Zone, in accordance with the Amendment process set forth in Contract, Subsection 8.1, Amendments and Change Notices.

Question 103: 4.3 Notes that contractor must have a Contract Project Manager. 4.4 notes contractor must have a Contract Manager. 4.5 Notes that contractor must have at least 3 fulltime Lead Supervisors. 4.6 notes that contractor must have a fulltime contractor Facility Assessment person. Are any of these positions billable to the County?

Answer: No, none of these positions are billable to the County. Also, please note that the full-time contractor Facility Assessment person was deleted in RFP Addendum One.

Question 104: Are the Lead Supervisors required in each Zone counted toward the 10-1 ratio and can contractors bill for the Lead Supervisors? If so, can you please add the Lead supervisors to the pricing sheet as a billable position?

Answer: No, the Lead Supervisors do not count towards the 10:1 ratio. The Lead Supervisors are not billable and will not be on the pricing sheet.

Question 105: Are cell phones an acceptable replacement for radios? Exhibit A Section 6.4.3.

Answer: No. According to Appendix A, Sample Contract, Exhibit A, SOW, Section 6.0, Contractor's Responsibilities, Subsection 6.4, Contractor-Furnished Items, paragraph 6.4.3.1, Radios, the Contractor must provide hand-held radios. Please note that Security Guards and PSO Supervisors must not use cellular telephones at their posts at any time as described in Appendix A, Sample Contract, Exhibit A, SOW, Subsection 7.2, General Performance Requirements, paragraph 7.2.1.

Question 106: Electronic Post Confirmation System: Is there a preferred or approved system provider the County recommends for electronic post confirmation and timekeeping?

Answer: No, there is no preferred or approved system provider for the Electronic Post Confirmation System.

Question 107: 6.4.4.7 Parking Fees: At which sites is parking not available to employees?

Answer: Currently, all sites have parking available for the security guards.

Question 108: 6.4.4.7 Parking Fees: At which sites is parking not available for patrol vehicles while not in use?

Answer: Site parking for patrol vehicles is determined at each office location upon approval of the Facility Proprietor.

Question 109: Can a Protection Security Officer assigned to a site provide the meal and rest breaks for a security officer at the same site?

Answer: No, it's the rover's responsibility to cover for the meal and rest breaks.

Question 110: Can an armed officer assigned to a site provide the meal and rest breaks for a PSO at the same site?

Answer: No, it's the rover's responsibility to cover for the meal and rest breaks.

Question 111: DPSS Security Guard Rotation Chart page 288: Guard 2 notes LOP. Please confirm that the County does not expect officers to take Lunch on Post, and that companies (and County) must abide by California Law and allow officers to take uninterrupted, off-duty lunch or rest break. Please also confirm that in the case of a schedule like this one, that additional relief/breakers will need to be provided in order to cover meal and rest breaks.

Answer: The County does not expect LOP. Yes, relief guards should be provided for meals and/or breaks.

Question 112: Clarification on Overtime Billing: Will additional security guard coverage on short notice (e.g., under 24 hours) be eligible for the overtime rate without pre-approval?

Answer: No, all overtime must be pre-approved by county.

Question 113: COOP Plan Template Approval: Is the COOP and Disaster Preparedness Plan provided in Appendix B-Required Forms, the COOP plan the County expects proposers to utilize and submit with the proposal or must proposers fully create a plan based on their own format? Is there a scoring difference if the County form is used or if a new plan is created?

Answer: Proposers are required to utilize the county provided forms. No other forms will be accepted.

Question 114: Documentation of Training: Can training records be maintained in a secure online portal that allows County access, or must they be physically retained onsite?

Answer: The training records may be maintained in a secure online portal that allows County, State, and federal access.

PART III

Site Visit Questions and Answers

Question 115: Do you require specific color of uniform?

Answer: Refer to Exhibit A, SOW, Subsection 6.4, Contractor Furnished Items, subparagraph 6.4.1.3

Question 116: Do you require specific training?

Answer: Refer to Exhibit A, SOW, Subsection 6.5, Security Guard and Armed Protection Security Officer Supervisor Training Requirements.

Question 117: What are the patrol vehicle requirements for both Lancaster Sites?

Answer: Refer to Exhibit A, SOW, paragraph 6.4.4, Vehicles and Exhibit A-1, SOW Attachment 2, Minimum Staffing Plan by Zone.

Question 118: Who monitors the security cameras?

Answer: Refer to Exhibit A, SOW Sections 6.0, Contractor Responsibilities and Section 7.0, Contractor Work Requirements.

Question 119: Are Tasers approved to use at any facility?

Answer: Refer to Part II of this Addendum Two Question and Answer 101.

Question 120: Hughes Campus: Does everyone have a badge issued in order to identify they are county workers or approved vendors?

Answer: All DPSS employees are issued a County Identification badge, and all approved vendors are required to sign in.

Question 121: Hughes Campus: Will guards be provided card access as well?

Answer: Refer to Exhibit A, SOW Subsection 5.2, County Furnished Items, paragraph 5.2.3.

Question 122: Hughes Campus: How many total hours per security guard position type?

Answer: Refer to Exhibit A-1, SOW Attachment 2 Minimum Staffing Plan by Zone.

Question 123: Hughes Campus: How many employees at the Hughes Campus in Long beach and each one?

Answer: There are approximately 1,348 employees at the Hughes Campus Location. The number of employees at each Location varies.

Question 124: Hughes Campus: Are the individuals in the red shirts at the Hughes employee parking entrance and gate exit Security staff?

Red shirt – EE access employee security or other vendor?

Answer: The person in the red shirt was the parking attendant. This was not Security staff.

Question 125: I noticed some guard had different equipment on their duty belts, is there a standard minimum list of equipment (i.e. flashlights, baton, keepers etc., in addition to the firearm)?

Answer: Refer to Exhibit A, SOW, Subsection 6.4, Contractor Furnished Items, paragraph 6.4.2, Security Guard Equipment/Accessories.

Question 126: Hughes Campus: Drop Boxes- what are they used for, possible relocation?

Answer: The large drop boxes in the front of the building are for our participants to drop off documents.

Question 127: Hughes Campus: Does Allied have both janitorial and security contract at the moment are they separate or together?

Answer: No, Allied does not have a janitorial contract with DPSS.

Question 128: Hughes Campus: Camera monitoring – where and who if so number of cameras and/or monitors/screens?

Answer: Refer to SOW subparagraph 6.1.1.11.

Question 129: Lancaster Facility – are any vehicle patrol included in the security coverage, I have seen guards doing only access control?

Answer: Refer to Exhibit A-1, SOW Attachment 2 Minimum Staffing Plan by Zone.

Question 130: Lancaster Facility – Are there vehicle patrols?

Answer: Refer to SOW paragraph 6.4.4 and Exhibit A-1, SOW Attachment 2 Minimum Staffing Plan by Zone.

Question 131: Lancaster Facility – Are we required to retain current employees?

Answer: The County requires that a prospective contractor who is to be awarded a contract hire the incumbent security guards who are qualified for such jobs. According to Board Policy 5.046-Retention of Contractors Employees for Security Service Contracts, and Appendix A, Sample Contract, Section 9.0, Unique Terms and Conditions, Subsection 9.1, Compliance with the County's Living Wage Program, paragraph 9.1.11, Employee Retention Rights, subparagraph 1, "The Contractor must offer employment to all retention employees, who are qualified for such jobs." Please refer to the entire Paragraph 9.1.11, Employee Retention Rights, for further information.

Question 132: Lancaster Facility – Are any shifts 24 hours?

Answer: Exhibit A-1, SOW Attachment 2 Minimum Staffing Plan by Zone

Question 133: Lancaster Facility – Are security system (CCTV) provided by county or are they included in the RFP to be provided by the security company?

Answer: CCTV is provided by County.

Question 134: Lancaster Facility – How many employees?

Answer: Lancaster District has approximately 265 employees and Lancaster General Relief District has approximately 100 employees. The number of employees vary for each of our District Offices.

Question 135: Lancaster Facility – How many guards are in the lobby at the first building?

Answer: Refer to Exhibit A-1, SOW Attachment 2 Minimum Staffing Plan by Zone.