



Minor Consent Cases

Persons under 21 years of age may apply for minor consent services without the parent's consent or knowledge. Due to the confidentiality of these cases, there should be no contact with the parents. Staff are to use the district's address to ensure notices of action are not mailed to the minor's residence. Additionally, minors are not required to provide Social Security Numbers, pregnancy verification, proof of identity or citizenship/immigration status. However, if the minor has his/her own income and/or resources, verification is required.

Minor consent services include:

- Pregnancy and pregnancy related care
- Mental health outpatient care
- Family planning
- Drug and alcohol abuse treatment/counseling
- Sexually transmitted diseases treatment
- Sexual assault services

Reference: MEPM, 4V, Section 50147-50163



Don't forget to BRIDGE!

Systematic Alien Verification (SAVE)

This is a reminder to all Medi-Cal Only staff that whenever a G-845, Document Verification Request, is returned from United States Citizenship and Immigration Services (USCIS) indicating that a social security number has not been verified, the Eligibility Worker MUST follow-up. The participant should be referred to the Social Security Administration, with the MC 194 Social Security Administration Referral Notice, to verify the correct social security number. Once the MC 194 has been returned, the SAVE request should be resubmitted to USCIS. All discrepancies regarding unverified social security numbers on the G-845S SAVE document MUST be verified by the Social Security office before the case is transferred.

**NOTE:** When transferring cases, please ensure that the SAVE document is on file. This document MUST be retained in the case records permanently.

Don't forget Case Comments



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## LOA CORNER

**QUESTION:**

What do we use in place of the Social Security number on the MC 180?

**ANSWER:**

To protect the identity of the beneficiary, the 14-character Benefits Identification Card (BIC) number shall be used in both the "SSN/Pseudo No./CIN No." and "County ID" fields on the Letter of Authorization (LOA), MC 180. The BIC number consists of the following:



CIN # (8 numbers and 1 letter)	= 9 characters
Check-digit (1 number)	= 1 character
Date of BIC issuance in Julian calendar (4 numbers)	= 4 characters
	<u>14 characters</u>

If the participant does not have the BIC card with him/her, staff can go to the XB screen in the MEDS computer system to get the BIC number that was issued. The XB screen does not provide BIC numbers for issuances prior to March 2005.

**QUESTION:**

What do we put on the MC 180 if a BIC was never issued to the participant?

**ANSWER:**

If a BIC was never issued, the CIN # should be used.

**QUESTION:**

Do we also input the 14-character BIC number on the PA 120, LOA Log?

**ANSWER:**

No. The 14-character **County ID** should be recorded on the PA 120.

The County ID consists of the following:

County code (2 numbers)	= 2 characters
Aid Code (2 numbers)	= 2 characters
Case No. (7 alpha-numeric characters)	= 7 characters
Separate Family No. (1 number)	= 1 character
Person ID (2 numbers)	= <u>2 characters</u>
	<u>14 characters</u>

**Reference:**

AD #4642 Supp I, dated 05/15/07

AD #4642, dated 02/28/07

Call-Out #MCP 06-11, dated 12/27/06

Call-Out #MCP 06-10, dated 12/07/06

MEDS Network User Manual



### Don't forget to file the redetermination in the case!

#### Medi-Cal Application/Redetermination Process Medi-Cal Verification Requirements

This is a reminder that a signed MC 210 (8/01) or MC 321 is an acceptable replacement for the SAWS 1. Keep in mind, the SAWS 1 can still be used but is not mandatory and can be completed and signed by the Eligibility Worker, or anyone who has knowledge of the applicant's need for Medi-Cal.

Medi-Cal verification requirements were simplified to assist applicants and beneficiaries obtain and continue Medi-Cal assistance. For example, a copy of an applicant's Social Security card is not to be requested unless there is a discrepancy, as the Social Security card does not have to be sight-verified. Even though the elimination of the Face-to-Face interview was implemented to streamline the application process for applicants and staff, the applicant/beneficiary must be offered the option to provide documents by an office visit appointment, fax, or by mail.

Reference: Admin. Directive #4061, dated 2/08/01

Admin. Directive #4174, dated 8/28/02

#### Material Released in August 2007

- FML #4826, dated 08/07/2007, DHS 7045 Worker Observations Disability
- FML #4861, dated 08/08/2007, Applicants Statement of Facts for Medi-Cal (Spanish)
- FML #4671, dated 08/28/2007, Breast and Cervical Cancer Treatment Program

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