

MEDI-CAL HEALTH CARE PROGRAM

UPDATE

June 2006



Case Composition for CalWORKs Terminated or Denied Cases

Terminated/Discontinued Cases

Whenever a CalWORKs case is terminated, Medi-Cal Assistance Only (MAO) benefits continue and a MAO segment needs to be transferred from CalWORKs to an approved MAO file. The CalWORKs EW must provide copies of the following documents for the MAO case:

- ◆ Identification of all adults
- ◆ All earned and unearned income for all family members
- ◆ Verification of all property
- ◆ All SAVE and IEVS documents
- ◆ Documents of citizenship and/or immigration status
- ◆ PA 481
- ◆ CalWORKs Statement of Facts (SOF)/SAWS 2 (which becomes the Medi-Cal application and/or redetermination form)

Denied Cases

CalWORKs denied cases must be transferred to the district's Designated Processor for MAO processing as stated in Adm. Memo 04-16, dated 10/13/04. All information required for Medi-Cal segments transferred from CalWORKs terminated cases applies to all Medi-Cal segments transferred from CalWORKs denied cases.

The CalWORKs SOF/SAWS 2 can be used in lieu of the Medi-Cal Statement of Facts when the applicant has been found ineligible to receive cash aid (i.e., CalWORKs denied). **If a CalWORKs form is used as a Medi-Cal SOF, the original signed, dated SAWS 1 must also be filed in the Medi-Cal case.**

Ref: AD 4174, dated 08/28/02, and AD 3965 Supp.I, dated 06/08/00.



Quick Guides for Medi-Cal Staff

In past years, the Medi-Cal Program Section has produced a number of highly useful quick guides and checklists as attachments to Administrative Directives and Memorandums.

The various quick guides/checklists etc. will now also be provided as individual releases. The guides will be produced on card stock and will be salmon colored. It is hoped that this will make the guides easier to locate on workers' desktops and less likely to get lost among other documents.

The first guide to be produced in the new format is the 2006 Federal Poverty Level Chart, PA 1305-1, which is updated annually and issued to staff in April, following the increase in Federal Poverty Levels effective April 1st of each year. Once produced, the supplies allocated to each district will go directly to the district to the attention of the Chief Clerk. The guides should then be distributed to Medi-Cal staff as quickly as possible. Each time a new guide is produced there will be an announcement in the Medi-Cal Update.

250% Working Disabled Program

Los Angeles County continues to have enrollment in the 250% Working Disabled Program at a level below the statewide average. Staff is reminded that any individual who claims disability, is a legal resident or citizen, is working and who has a share of cost must be immediately referred to the 250% Working Disabled Program at the Medi-Cal LTC District. The procedure for making such a referral is described in Administrative Directive 4038 dated 5/22/00.



Districts will soon receive listings of potential eligibles for review and referral.

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Missing Documents in Audited Medi-Cal Cases



Districts have been sending Medi-Cal cases to MIE without pre-auditing the cases to ensure that all required documents are in the case file. Please ensure that all documents, particularly Medi-Cal redetermination forms, are filed in the case prior to the case going

to audit.

Ref: BWS/BSO Admin Memo 05-21, dated 9/01/05

Confidentiality Guidelines for Release of Information to Medi-Cal Providers



When a provider calls to request beneficiary information, the worker should obtain the provider's name, telephone number, and enough information to identify the beneficiary, such as name, birth date, social security number, and/or home address. When enough in-

formation is provided that identifies the beneficiary, the worker may release the following information:

1. County ID
2. Date of Birth
3. Eligibility status for requested months
4. Other Health Coverage
5. Restricted status
6. Medicare Coverage

The CIN number and BIC issue date are not to be given to providers.

Ref: All County Welfare Directors Letter 00-43



COMING ATTRACTION!!!

LEADER Line Operations Training Team will be conducting training on how to work MEDS alerts. We plan to start tackling **alert # 1503**. This alert is considered one of the 14 critical alerts, and is generated when there is a conflict between the Client Index Number (CIN) and the MEDS-ID (SSN).

Let's defeat the MEDS alerts giant, one alert at a time!

Minor Consent Cases - Married Minors

Minor Consent Services are those health care services which a child may legally obtain without parental consent. However, staff should be aware that not all persons under 21 years of age are eligible to Minor Consent Services.



The following individuals are classified as adults and therefore **are not** eligible to Minor Consent Services:

- ❖ A blind or disabled MN person between 18-21 years of age, living with a parent and not currently enrolled in school.
- ❖ A person 14-18 years of age who is not living with a parent or caretaker relative and who does not have a parent or caretaker relative or legal guardian handling his/her financial affairs.
- ❖ **Any person who is now or has been married, regardless of age, unless the marriage was annulled.**

LEADER does not read whether the minor is "married" or unmarried, but rather if the minor is a tax dependant of the parents. When a married minor applies for Minor Consent Services, the minor must be identified as "not a tax dependent" in the LEADER Case Individual Information screen. Enter N when answering the Tax Dependent field. The case should fail since the minor will be identified as "not a child".

Ref: MEM Section 50147 & 50014

Updated Guide Revision for the G-845, Document Verification Request Form

The G-845 SAVE form has a revision date of 06/30/05.

- ❖ Please discontinue using the previous form dated 4/26/88 as this prior version will no longer be accepted by the United States Citizenship Immigration Services (USCIS formerly INS). This form may be ordered by using the PA-16 supply order form.

Reminder: Any documents that are sent with the G-845 MUST be copied on both sides.

Ref: ACWDL 89-83 and 92-48