CSBG Recovery Act Local Plan

Please refer to your instructions prior to completing the Community Services Block Grant (CSBG) Recovery Act Local Plan.

Submit To:

Department of Community Services and Development
Attention: Community Services Division
P.O. Box 1947
Sacramento, CA 95812-1947

Section I - Agency Information

Agency	Los Angeles County Department of Public Social Services
Address	12900 Crossroads Parkway South
City	Industry, CA 91746

Agency Contact Person Regarding CSBG Recovery Act Local Plan

Contact Person	Estela Barrera
Title	Executive Director
Phone	(562) 908-3096
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Section II - Certification

1 ☑ **As a part of the efforts to ensure transparency and accountability, the Recovery Act requires Federal agencies and grantees to track and report separately on expenditures from funds made available through the stimulus bill.** *Please check to acknowledge that your agency is aware of this requirement and has the capacity to track CSBG Recovery Act program activities and expenditures separately from all other CSBG or other funding, including activities and expenditures carried out by delegate agencies and other service providers supported by subcontracts under Recovery Act funding.*

The undersigned herby certify that this agency complies with the requirements of this CSBG Recovery Act Local Plan and the information in this plan is correct and authorized.

Susan Yackley — 7-16-09
Board Chair — Date

Estela Barrera — 7-16-09
Executive Director — Date

CSBG Recovery Act Local Plan

Section III - DUNS Number

Provide your agency's Data Universal Numbering System (DUNS) number. If your agency has not registered, do so and provide the number below.

DUNS Number 139709260

Section IV - CCR Number

Provide your agency's Central Contractor Registration (CCR) number. If your agency has not registered, do so and provide the number below.

CCR Number 5D0W2

Section V - Verification of Public Inspection

Provide verification of public inspection of your agency's CSBG Recovery Act Local Plan. Documentation of public inspection must also be provided, (i.e. copy of web page, e-mail blasts, etc.)

A) **Describe how your agency made this Local Plan available for public inspection.**

The Department of Public Social Services has made it's CSBG Recovery Act Local Plan available for public inspection by posting it in its CSBG Program webpage. The web address is http://dpss.lacounty.gov/dpss/csbg/. Copy of web page attached.

Section VI - General Plans

For each question in this section, provide a comprehensive narrative of what plans you have made to date.

A) **Provide a description of Recovery Act projects for purposes of creating and sustaining economic growth and employment opportunities. Include a description of targeted individuals and families; services and activities; and how the services and activities are tailored to the specific needs of the community.**

The project would provide subsidized employment opportunities for individuals between the ages of 18 and 24 who are receiving General Relief (GR) benefits from the County's Department of Public Social Services (DPSS). General Relief is a locally funded welfare program for single adults who are ineligible for Federal or State programs. The maximum grant for most participants is $221 a month. There are approximately 13,000 youths receiving GR in the County. In addition, the project will provide a supportive services component for this project to help ensure that each youth will be successful in the job placement and will be prepared to transition into unsubsidized employment upon completion. For this project we plan to partner with one of the local Workforce Investment Boards (WIB) for the subsidized employment opportunities and with Community-Based Organizations for the supportive services component.

B) **Provide a description of the service delivery system for Recovery Act projects for purposes of providing a wide range of innovative services and activities. Include a description of the geographical area served.**

Due to time constraints, we plan to administer this project via existing programs. It is necessary to avoid creating new structures to administer the funds that will not be sustainable beyond the stimulus period. Our model is building upon a similar program that has been administered by the South Bay Workforce Investment Board (SBWIB) for many years. In addition, we plan to provide employment-support services via existing partnerships with Community-Based Organizations. Because this is a unique population, it is expected that some, if not all, of the participants who would be served in this project would benefit from supportive services as they begin their new employment. 46% of the GR population has no High School diploma, 1.15% has an AA degree, and 1.47% has a BS/BA degree or more. These employment-support services will help ensure that each youth will be successful in the job placement and will be prepared to transition into unsubsidized employment.

C) Describe how your agency will use Recovery Act funds to meet the short-term and long-term economic and employment needs of individuals, families and communities.

The project will provide subsidized employment opportunities for youths in the County's General Relief program. This project will provide immediate employment opportunities for youth individuals and for businesses who otherwise can not afford to hire additional staff. The provision of employment-support services will assist with the long-term economic and employment needs in the community. Services such as career counseling, mentoring, conflict resolution, anger management, acculturation to the world of work, and others will assist in ensuring job success and preparation to transition into unsubsidized employment.

D) Provide a description of how linkages will be developed to fill identified gaps in services. through the provision of information, referrals, case management and follow up consultations.

The County has been collaborating with its community partners to enhance the capacity of the health and human services system to improve the lives of children and families. These programs are the result of collaborative initiatives with the local WIB and community-based organizations to integrate multiple agency resources into a holistic approach for the development of individual and family self-sufficiency. Agencies are encouraged to utilize the network of service providers and local governmental agencies for referrals. In addition, partner agencies will be required to provide outreach activities for Medi-Cal, Food Stamp and Earned Income Tax Credit (EITC) services.

E) Provide a description of how Recovery funds will be coordinated with other public and private resources, to avoid duplication and/or supplanting.

These programs will be coordinated with other public and private resources in the community. County's public resources will be utilized in the General Relief Opportunities for Work (GROW) Program. The goal of GROW is to transition employable GR recipients into the labor market. Through collaboration with the local WIB and community-based organizations, multiple agency resources will be integrated into a holistic approach for the development of individual and family self-sufficiency.

F) Provide a description of how the funds will be used to support innovative community and neighborhood based initiatives related to the purposes of the Recovery Act, which promotes food, housing, health services and employment-related services and activities.

Research has shown that providing increased support and income to low-income people is one of the most effective and quickest ways of expanding economic activity. Employment and employment-support opportunities will assist individuals and families maintain/obtain a safe living situation through housing, nutritious food, and health services.

G) Provide a description of the community-needs assessment (which may be coordinated with community-needs assessments conducted for other programs).

Currently there are approximately 13,000 individuals ages 18-24 who receive General Relief (GR). GR is a locally funded welfare program for single adults who are ineligible for Federal and State programs. 7,786 are employable (have no medical condition to prevent them from being employed). This is a vulnerable population because of the limited resources available to them. According to United Way's 2007 report on Quality of Life in Los Angeles County, only 60% of students entering high school have a probability of getting their diploma within four years. About 46% of the GR employable youth participants have no High School diploma.

H) Provide a description of the service delivery system for benefit enrollment coordination activities for purposes of identifying and enrolling eligible individuals and families in Federal, State, and local benefit programs. Include a description of the geographical area served and a listing of sub-grantees provided the services and service areas.

Los Angeles County Department of Public Social Services (DPSS) serves a county of over 10 million residents, larger in population than 42 states; an area of 4,100 square miles, encompassing 88 cities; and the needs of an ethnically and culturally diverse community. DPSS serves the public at over 50 local offices located throughout the County. In addition, DPSS has co-located staff at several community-based organizations and one stop centers to facilitate benefit enrollment efforts. Furthermore, CSBG contractors are required to provide outreach activities for Medi-Cal, Food Stamp, and Earned Income Tax services. The department also provides program and services information through its "Central Helpline".

J) Describe your education and outreach projects to advertise and market the Recovery Act services and outcomes.

We recognize that a critical element of our services and activities will be to efficiently and effectively "tell the story" of our efforts and results. To that end, we intend to partner with the Cal/Neva Community Action Partnership for their "Keeping The Promise Education and Outreach Project" to raise local and statewide awareness on the services and outcomes in our communities. In addition, the local WIB will outreach through its network of employers (private, public and non-profit organizations) for potential jobs. Outreach to the GR youth will be done through the GROW program.

Section VII - Energy Coordination

For each question in this section, provide a comprehensive narrative of what plans you have made to date.

A) Describe how your agency has/will establish a mutual referral service agreement with your local energy provider to ensure that clients receive services that support their progress towards achieving self-sufficiency.

DPSS will make information available on energy services to clients at our 50 local offices throughout LA County and through our 66 CSBG Community-Based Organizations. This will also include information on how to access the services. Additional energy services information will be posted on our website at http://dpss.lacounty.gov/dpss/csbg/

B) Describe the activities your agency will conduct to actively coordinate with the local energy program in employment training and job placement of clients.

DPSS supports employment opportunities and is actively engaged in assisting low-income individuals, which include CalWORKs recipients, becoming employed. Coordinated efforts are currently underway with the local WIBs and Worksource Centers for employment opportunities. The local energy providers are already part of the WIB's network of training and job placement opportunities.

Section VIII - Workforce Development Projects and Activities

In this section, provide information on projects or activities that will be funded in part or totally by Recovery Act funds that will be administered by your agency. For each project or activity, include the following: title, cost, an estimate of the number of jobs created or retained, and a description of the project or activity.

A.1) Project/Activity #1

Title

Cost

Est. # of Jobs ☐ Created # ☐ Retained #

Description

A.2) Project/Activity #2

Title

Cost

Est. # of Jobs ☐ Created # ☐ Retained #

Description

A.3) Project/Activity #3

Title		
Cost		
Est. # of Jobs	☐ Created #	☐ Retained #
Description		

A.4) Project/Activity #4

Title		
Cost		
Est. # of Jobs	☐ Created #	☐ Retained #
Description		

A.5) Project/Activity #5

Title		
Cost		
Est. # of Jobs	☐ Created #	☐ Retained #
Description		

In this section,provide information on projects or activities that will be funded in part or totally by Recovery Act funds that will be carried out by a delegate agency or other service provider pursuant to a subcontract with Recovery Act funds. For each project or activity include the following: title, subcontractor name, cost, an estimate of the number of jobs created or retained, and a description of the project or activity.

B.1) Subcontractor Project/Activity #1

Title	Youth Employment Program	
Subcontractor	South Bay Workforce Investment Board	
Cost	Preliminary Cost is $9.2 million	
Est. # of Jobs	☑ Created # 425	☐ Retained #
Description	The project will provide subsidized employment opportunities for individuals between the ages of 18 and 24 who are receiving General Relief (GR) benefits from the County's Department of Public Social Services (DPSS). General Relief is a locally funded welfare program for single adults who are ineligible for Federal or State programs.	

B.2) Subcontractor Project/Activity #2

Title	Youth Employment-Support Services	
Subcontractor	Community-Based Organizations	
Cost	Preliminary Cost is $1.2 million	
Est. # of Jobs	☑ Created # 24	☐ Retained #
Description	We plan to provide employment-support services via existing partnerships with Community-Based Organizations. These employment-support services will help ensure that each youth will be successful in the job placement and will be prepared to transition into unsubsidized employment. Support services include, but not limited to Career counseling; Conflict resolution; Anger Management; Mentoring; and Acculturation to the world of work.	

B.3) Subcontractor Project/Activity #3

Title	Cal/Neva Education and Outreach Program	
Subcontractor	California/Nevada Community Action Partnership	
Cost	$25,000	
Est. # of Jobs	☐ Created #	☐ Retained #
Description	We plan to partner with the Cal/Neva Community Action Partnership for education and outreach services to raise community awareness on the services and outcomes in our communities.	

B.4) Subcontractor Project/Activity #4

Title

Subcontractor

Cost

Est. # of Jobs ☐ Created # ☐ Retained #

Description

B.5) Subcontractor Project/Activity #5

Title

Subcontractor

Cost

Est. # of Jobs ☐ Created # ☐ Retained #

Description

B.6) If you specified any project/activity in B.1 – B.5, describe the process you will use to select the above subcontractor(s) to provide services funded in part or totally by the Recovery Act funds.

The Department of Public Social Services will utilize current service providers that were selected through a competitive bidding process. These service providers already provide similar programs in the Los Angeles County area. The County has elected to administer the CSBG ARRA program through these existing partnerships in order to minimize time to implementation.

In the section below list all projects or activities that will be funded in part or totally by Recovery Act funds, the applicable National Program Indicator (NPI) and a description of the project or activity.

C) Under the regular CSBG program, eligible entities use funds to provide services and activities addressing unemployment, education, better use of available income, housing nutrition, emergency services and/ or health to combat the central causes of poverty. Such services continue to be supportable under the CSBG Recovery Act. ***In recognition of the intent of the Recovery Act, agencies are encouraged to support employment related services and activities that create and sustain economic growth.***

NPI	*Project or Activity*	*Description*
1.1 - Employment	Youth Employment Program	The project will provide subsidized employment opportunities for individuals between the ages of 18 and 24 who are receiving General Relief (GR) benefits from the County's Department of Public Social Services (DPSS).
1.2 - Employment Supports	Youth Employment-Support Services	These employment-support services will help ensure that each youth will be successful in the job placement and will be prepared to transition into unsubsidized employment.

D) Provide a description of planned infrastructure investments, the purpose, total cost and the rationale for funding the infrastructure investment with funds made available under the Recovery Act. (Capital Improvements are not allowable costs per P.L. 105-285 Sec. 678F)

None

E) Will your agency use a portion or all the Recovery Act funds for administrative costs? Check the appropriate box.

☑Yes, our agency will use a PORTION of the Recovery Act funds for administrative costs.

☐Yes, our agency will use ALL of the Recovery Act funds for administrative costs.

☐No, our agency will NOT use any of the Recovery Act funds for administrative costs.

E.1) If you checked one of the "YES" boxes in E, explain how the funds allocated to administrative costs will be tracked to a measurable outcome.

Administrative costs will provide a support system to successfully achieve the outcomes of the Youth Employment Program and the Youth Employment-Support Services, and to ensure the separate tracking and reporting of these CSBG ARRA funds.

Section IX - Required Disclosures

For each question in this section, disclose any unresolved findings and/or recommendations, or any legal proceedings.

A) List all non-CSD funded programs administered by the agency within the past three (3) years that have unresolved findings and/or recommendations or have been terminated as a result of deficiencies.

None

B) List all legal proceedings the agency is currently involved in or has been in the past three (3) years. Include a brief description of the proceeding and the outcome. If the proceeding is currently, active provide the status.

None

Section X - Barriers

For each question in this section, provide information on potential barriers to your agency's success.

A) Identify any barriers that your agency feels it may face in meeting the requirements of the Recovery Act (i.e., subcontracting, staffing, workforce development, compliance with reporting, performance).

None.